

**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE
PROCUREMENT COMMITTEE
Monday, 1 December 2025**

Minutes of the meeting of the Fraud and Cyber Crime Reporting and Analysis
Service Procurement Committee held at Committee Room 1 - 2nd Floor West Wing,
Guildhall on Monday, 1 December 2025 at 9.15 am

Present

Members:

Deputy Dawn Wright (Chair)
Jason Groves
Deputy James Thomson CBE
Philip Woodhouse

Officers:

Oliver Bolton	- Town Clerk's Department
Christopher Bell	- City of London Police
Ian Finch	- City of London Police
Richard Riley	- Town Clerk's Department
Glenn Sebright	- City of London Police
Jordann Birch	- City of London Police

1. APOLOGIES

Apologies were received from Tijs Broeke and Andrien Meyers. Deputy Benjamin Murphy and James Tumbridge were observing online.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. PUBLIC MINUTES

The Committee considered minutes as follows: -

a) The public minutes and non-public summary of the Fraud and Cyber Crime Reporting and Analysis Procurement Committee meeting held on 16 October 2025 were approved as an accurate record.

b) The public note of the informal inquorate meeting of the Fraud and Cyber Crime Reporting and Analysis Procurement Committee meeting held on 19 November 2025 was noted.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. **ANY OTHER BUSINESS RELATING THE CHAIRMAN CONSIDERS URGENT**

James Tumbridge moved a Vote of Thanks to Deputy Dawn Wright, the Chair of the Committee.

RESOLVED UNANIMOUSLY: - That the Members of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee wish to place on record their heartfelt appreciation to Deputy Dawn Linsey Wright for her exemplary dedication and commitment as Chair of the Committee.

DAWN'S LEADERSHIP was in place from the Committee's beginning in June 2022, when it was established as a stand-alone oversight committee to support the procurement of Report Fraud – the replacement national reporting system for cyber-crime and fraud. This brought together responsibilities from across the City Corporation into a single entity, significantly reducing the burden of governance on this critical national programme.

DAWN'S EXTENSIVE PROFESSIONAL EXPERIENCE from her senior roles in telecommunications and IT companies was regularly employed as she led Member scrutiny and decision-making. Her invaluable expertise, combined with her enthusiasm for the challenge, was notably brought to bear as she represented the City Corporation's interests with the suppliers' leadership at the very highest level.

WITH DAWN'S GUIDANCE, the Committee has successfully steered the oversight of the programme towards its long-awaited 'Go Live' on 4th December 2025. This marks a significant achievement for all those involved in delivering this new system and marks a transformational shift for those reporting fraud and cyber-crime across the country, as they now benefit from a truly state-of-the-art, victim-focused service.

DAWN'S UNDERSTANDING of the City Corporation's pride in hosting Report Fraud's predecessor, Action Fraud, since 2014 has helped in delivering its successor on behalf of HM Government. Action Fraud will help ensure the City continues to play a critical role in the national fight against fraud and cyber-crime for many years to come.

AS ITS SOLE CHAIR, the Committee is grateful for Dawn's commitment and determination in delivering this new service and improving the public's experience of, and trust in, the reporting of fraud and cyber-crime.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED: - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

7. **NON-PUBLIC MINUTES**

The Committee considered minutes as follows: -

a) The non-public minutes of the Fraud and Cyber Crime Reporting and Analysis Procurement Committee meeting held on 16 October 2025 were approved as an accurate record.

b) The non-public note of the informal inquorate meeting of the Fraud and Cyber Crime Reporting and Analysis Procurement Committee meeting held on 19 November 2025 was noted.

8. **GATEWAY 4 REVIEW OF THE FCCRAS PROGRAMME BY THE NATIONAL INFRASTRUCTURE & SERVICE TRANSFORMATION AUTHORITY**

The Committee received a report of the Commissioner concerning the Gateway 4 Review of the FCCRAS Programme.

9. **FCCRAS REGULAR PROGRESS REPORT - DECEMBER 2025**

The Committee received a report of the Commissioner concerning the regular FCCRAS programme update.

10. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE - DECISION ON GO LIVE**

The Committee received an oral update of the Commissioner concerning FCCRAS programme readiness ahead of the planned go/no-go decision later in the week.

11. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER NON PUBLIC BUSINESS THE CHAIR CONSIDERS URGENT**

There were no additional items of business.

The meeting ended at 10.02 am

Chairman

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